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## POLICY/COMMUNICATIONS COMMITTEE MEETING

Thursday, March 3 2016

8:15 a.m.

Minutes

### Attendees:

B. Sargent  
L. Simon  
A. Shinn  
M. Szanto  
B. Goodwin

#### 1. Policies for Review

- **Policy 3431.1 Family Leave** (Mandated and still waiting for attorney guidance) – *Have not heard from Attorney yet so this will be moved to next meeting.*
- **Policy 4431.1 Family Leave** (Mandated and still waiting for attorney guidance) - *Have not heard from Attorney yet so this will be moved to next meeting.*
- **Policy 7230 Gifts, Grants, and Donations** – *A review of each Principals process for this policy was slightly different. Discussion around creation of an explanation document to be used as guidance for the donation form. Recommendation to have the form for donations and the new instructions/guidance should be made available on the district website so that new employees will be aware of the process. This will further clarify the process for the principals going forward. No changes recommended to the policy at this time.*
- **Policy 5337 Service Animals (New)** – *This is not mandated – further guidance from attorney regarding B6 “the district may not require documentation”. Another question was posed regarding who would be responsible for the waste from the animal.*
- **Policy 5516 Use of Electronic Communication and Recording Devices (Mandated)** – *As we have BYOD, second option. For the option on page 3, first one selected, shall not bring remote activated paging device. On page 4, Superintendent would be approval level for volunteer fire company or first aid. Ready for first read.*
- **Pol 1240, Superintendent Evaluation.** *Discussion on Superintendent Evaluation which was pulled from Agenda at last BoE meeting. “Staff teaching days” No changes recommended as wording is in Regulation. Ready for second read.*

#### 2. Communication on Solar Project-

*BoE Meeting 3/15 – Discuss solar again in public session then executive to review proposal (no approvals at that time). Meeting in April will be vote on solar. Notice to all via Genesis for the 3/15 meeting as well as contact Vita to put out special announcement to communicate with community members not involved in the schools. Publish notice in Democrat newspaper, Date/Time/Issue discussed. This would be to reach people that don’t use technology.*

**2015/2016**

Month	Target
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<b>September</b>	District Goals
<b>October</b>	<del>Achieve NJ</del>
<b>November</b>	<del>A Partnership in Sustainability</del>
<b>December</b>	<del>New District Initiatives</del>
<b>January</b>	<del>Student Performance Results/PARCC</del>
<b>February</b>	No Article – <i>Article went to SPAM</i>
<b>March</b>	Capital improvements (Bill Goodwin)
<b>April</b>	Budget
<b>May</b>	Art in Schools
<b>June</b>	What's going on with Core Curriculum/Wellness

*Confirmation received we will still publish the Budget postcard.*